



**LICENSING ACT 2003
PREMISES LICENCE**

Premises licence number	200769
Granted	03/10/2017
Latest version	DPS variation 260553 granted 10/07/2021

Part 1 - Premises details

Name and address of premises
Hatch, Mancunian Way Scheme Public Realm 628 Oxford Road, Manchester, M1 7ED

Licensable activities authorised by the licence
<ol style="list-style-type: none">1. The sale by retail of alcohol*.2. The provision of regulated entertainment, limited to: Exhibition of films; Performances of dance; Anything similar to live music, recorded music or the performance of dance.3. The provision of late-night refreshment. <p>* All references in this licence to "sale of alcohol" are to sale by retail.</p>

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0700	0700	0700	0700	0700	0700	0700
Finish	0200	0200	0200	0200	0200	0200	0200
The sale of alcohol is licensed for consumption both on and off the premises.							
Seasonal variations and Non-standard Timings: From the start time on New Year's Eve to the terminal hour for New Year's Day. On the day that British Summer Time commences, one additional hour to disapply its effect.							

Exhibition of films; performances of dance; live music; recorded music							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1000	1000	1000	1000	1000	1000	1000
Finish	0200	0200	0200	0200	0200	0200	0200
Licensed to take place both indoors and outdoors.							
Seasonal variations and Non-standard Timings: From the start time on New Year's Eve to the terminal hour for New Year's Day. On the day that British Summer Time commences, one additional hour to disapply its effect.							

Provision of late-night refreshment							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	0200	0200	0200	0200	0200	0200	0200
Licensed to take place both indoors and outdoors.							
Seasonal variations and Non-standard Timings: From the start time on New Year's Eve to the terminal hour for New Year's Day. On the day that British Summer Time commences, one additional hour to disapply its effect.							

Hours premises are open to the public							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0700	0700	0700	0700	0700	0700	0700
Finish	0230	0230	0230	0230	0230	0230	0230
Seasonal variations and Non-standard Timings: From the start time on New Year's Eve to the terminal hour for New Year's Day. On the day that British Summer Time commences, one additional hour to disapply its effect.							

Part 2

Details of premises licence holder	
Name:	Bruntwood Circle Square 4 Limited
Address:	Union, Albert Square, Manchester, M2 6LW
Registered number:	09909969

Details of designated premises supervisor where the premises licence authorises for the supply of alcohol	
Name:	Mr James Wrigley
Address:	[REDACTED]
Personal Licence number:	[REDACTED]
Issuing Authority:	[REDACTED]

Annex 1 – Mandatory conditions	
Door Supervisors 1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: - (a) Unauthorised access or occupation (e.g. through door supervision), (b) Outbreaks of disorder, or (c) Damage, unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.	
Supply of alcohol 2. No supply of alcohol may be made under this premises licence: (a) At a time when there is no designated premises supervisor in respect of the premises licence or, (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended. 3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence. 4. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.	

- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

- 5. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
- (2) For the purposes of the condition set out in (1) above–
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula–

$$P = D + (D \times V)$$

where –

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4) (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

- 6. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

7. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

8. The responsible person must ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold the customer is made aware that these measures are available.

For the purposes of conditions 6, 7 and 8 above, a responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

Exhibition of films

9. The admission of children under the age of 18 to film exhibitions permitted under the terms of this certificate shall be restricted in accordance with any recommendations made:
- (a) by the British Board of Film Classification (BBFC) where the film has been classified by that Board, or
 - (b) by the Licensing Authority where no classification certificate has been granted by the BBFC, or where the licensing authority has notified the club which holds the certificate that section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Annex 2 – Conditions consistent with the operating schedule

1. A CCTV system shall be maintained and operated at the site with cameras positioned within the premises.
2. Recorded CCTV images shall be maintained and stored for a period of twenty-eight days and shall be produced to the Police or Licensing Authority upon request.
3. CCTV shall be in operation at any time a person is in the premises. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced shall be in a format so it can be played back on a standard PC or DVD player.

4. Any person left in charge of the premises shall be trained in the use of any such CCTV equipment, and be able to produce CCTV images to an officer from a responsible authority upon request.
5. Plans indicating the position of CCTV cameras to be submitted to the Police prior to the premises opening.
6. Whenever the premises provide licensable activities beyond 00:30, SIA registered door staff shall be employed at the premises at a ratio of 1:100 customers from 22:00 until close. At all other times, SIA registered door staff shall be employed at the premises in accordance with a risk assessment to be carried out by the DPS, taking account of days and times when the premises are likely to be busiest. When employed, door staff will wear high visibility armbands.
7. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - a) the number of door staff on duty;
 - b) the identity of each member of door staff;
 - c) the times the door staff are on duty.
8. The sale of alcohol in glassware shall be subject to an ongoing risk assessment to be carried out by the DPS.
9. Staff in any unit which sells alcohol shall be trained in the requirements of the Licensing Act 2003 with regard to the licensing objectives, the laws relating to under-age sales and the sale of alcohol to intoxicated persons.
10. The premises shall maintain an Incident Log and public liability insurance.
11. The premises shall be cleared of litter at regular intervals.
12. Notices shall be positioned at the exits to the premises requesting customers to leave in a quiet manner.
13. A dispersal policy shall be implemented and adhered to (see attached).
14. The emptying of bins into skips, and refuse collections, shall not take place between 2300 and 0800.
15. Deliveries to site shall not take place between 2200 and 0700.
16. The only acceptable forms of identification shall be photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram.
17. Notices advising what forms of ID are acceptable shall be displayed at any unit where alcohol is sold.
18. Notices shall be displayed in prominent positions indicating that the Challenge 25 policy is in force at any unit where alcohol is sold.
19. Persons under the age of 18 shall not be permitted to enter or remain on the premises after 1800 daily, unless accompanied by an adult.

Annex 3 – Conditions attached after hearing by the licensing authority

1. The Challenge 25 scheme must be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age.
2. Documented records of training completed shall be kept for each member of staff. The training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.
3. The premises shall display prominent signage indicating at any point of sale, and in all areas where alcohol is located, that it is an offence to buy, or attempt to buy, alcohol for a person under the age of 18.
4. The refusals log shall record the date and time of the refusal and the name of the member of staff who refused the sale. The log shall be checked on a regular basis by the Designated Premises Supervisor to ensure that it is being used by staff and each check shall be recorded in the log.
5. The applicant shall provide a detailed plan on how they intend to stop patrons from leaving the licensable area with alcohol (at all times), agreed with the Licensing and Out of Hours Team.
6. All sales of alcohol for off the premises consumption shall be in sealed containers only and shall not be consumed or opened on the premises.

7. All sales of alcohol from 0700 until 1100 shall be ancillary to food.
8. The applicant shall provide a detailed plan on how they intend to ensure their activities do not cause a noise nuisance (at all times), agreed with the Licensing and Out of Hours Team.
9. Whilst films, performance of dance, live or recorded music takes place, the licensee or management shall undertake regular monitoring of noise levels at the nearest noise sensitive locations. A record shall be kept of any monitoring including the date, time and location of monitoring; the name of the monitor; and any action taken. Records shall be kept for no less than 6 months and shall be made available upon request by a police officer or an authorised officer of Manchester City Council.
10. Staff shall monitor customers outside the premises on a regular basis and ensure patrons do not cause a noise nuisance.
11. All staff shall be trained in:
 - a) relevant age restrictions;
 - b) recognising signs of drunkenness;
 - c) how to refuse service;
 - d) the conditions in force under this licence;
 - e) company policies and reporting procedures.
12. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 12 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.
13. Any special effects or mechanical installations shall be arranged and stored so as to minimise any risk to the safety of those using the premises. The following special effects shall only be used on 20 days prior notice being given to the Licensing Authority where consent has not previously been given:
 - a) smoke machines and fog generators;
 - b) pyrotechnics, including fireworks;
 - c) firearms (e.g. blank firing pistol);
 - d) lasers;
 - e) explosives and highly flammable substances;
 - f) real flames;
 - g) strobe lighting.
14. At all alcohol points of sale there shall be signage warning patrons that open containers of alcohol should not be removed from the Mancunian Way scheme.
15. The contractual agreement between my client and any retailer of alcohol shall require that this signage is displayed in a prominent position at all times, and that customers are reminded that open containers should not be removed from the scheme.
16. Operational staff on site shall be comprehensively briefed to ensure that the retailers abide by these obligations, and to monitor customers exiting the premises on a regular basis.
17. Notices shall also be positioned at the point of exit advising customers that open containers of alcohol cannot be taken beyond this point.
18. CCTV shall be positioned at the point of entrance/exit to act as a deterrent.
19. At least 1 member of SIA registered door staff shall be employed from 1900 until close on a Friday and Saturday evening, and shall be briefed to enforce these conditions. They shall be employed in accordance with a risk assessment at all other times.
20. The dispersal policy requires that staff and door staff shall remove open containers of alcohol from customers at the end of the evening.

Annex 4 – Plans

See attached